

**MINUTES OF THE CROMWELL COLLEGE BOARD OF TRUSTEES MEETING:
9 March 2023 at 5.35 pm**

Present: Terry Davis, Odette Hopgood-Bride, Karen Gallagher, James Dicey, Flynn Wilson, Chaunē Engelbrecht, Karleigh Dimond, Aaron Thompson and Mason Stretch
Aaron arrived at 6.32pm

In attendance Andy Wood and Rebecca Anderson

Apologies Corrine Mudge

Presentation Andy Wood - Appraiser/Mentor for Mason Stretch
A summary of the changes to the appraisal process for Principals was presented to the Board.
Andy left the meeting at 6.15pm

Administration

1. Declaration of Interest as per register

Strategic Decisions

1. Annual Plan - Strategic update
Terry thanked Mason for the feedback on the Annual Plan with neuro diversity.

Monitoring and Review

1. Principal's report had been circulated
2. Mason to remind staff to email parents of upcoming assessments.
3. Cromwell College Charitable Turst - no scope from APL yet - interim use for seasonal workers
4. Arts Review - Carol Mutch will have the report to the Board at the end of March
5. New build update - design workshops are completed with start to build end of year.
6. Temporary classrooms arriving 28 May 2023
7. Uniform review - to be more inclusive. Mason to share with SLT first then board of trustees
8. Self review meet on Thursday 23 March
9. The board has accepted that the number revised of 35k to be the working capital from last year, however the board have charged Mason and Rowan to see how we can minimize the operating deficit of \$65,000 that the school is currently running at.
10. Funding Applications - Connect for Cromwell should this be revamped.

Motion that we advertise for a group of persons interested in the process for the PTA to be up and running to assist with funding applications.

Moved Terry **Seconded** James

11. Resolution that the board approves the annual budget operating amount of \$364,000 for 2023.

Moved Terry **Seconded** James

12. School Donation Scheme - Kieran Philip submitted information on the Ministry donation scheme for the Board to consider. The board felt that the school would be worse off should they opt into the Ministry Donation scheme. This is to be communicated back to Kieran Philip.

13. PPTA Members have been in negotiation since last year, no offer has been made close to any of the points that are being tabled.

Motion that the school is closed on 16 March for staff to strike.

Moved Mason **Seconded** Odette

14. Business Sponsorship - Nothing to report

The Board moved into committee at 7.16 pm to discuss sensitive matters

The Board moved out of committee at 7.57 pm, and the resolutions made in committee become the resolutions of the board

4 Board Administration

Suggested presentations for the board

- HOF's for next meeting - what do want to communicate to the board, speed date, start stop continue - what are the 3 things that would make the biggest difference to their faculty - Potluck dinner - Rebecca to co-ordinate
- Sabbatical Leave for Mason
- Watersport Centre Update

Meeting closed at 8.02 pm

Signed

Presiding Chair: Terry Davis

Date

Action Points from 27 October meeting

AP	WHO	WHAT	WHEN	UPDATE
1.	Mason	SLT -		
2.	Karen	Donation Scheme - update back to Kieran Philip		
3.	Mason	Email to staff on assessment		
4.	Mason and Rowan	Options to increase working capital and reduce operating deficit		
5.		Risk Management of students		
6.	Rebecca	Next meeting - Dinner and invite to HOF's		